

Upload Regatta Data

These instructions guide regatta secretaries to upload regatta draws, progressions and results to RM and to the mobile version at **m.rowingmanager.com.au**

Once this process is complete there is no need to do anything (unless you lose internet connection) except to check on Rowing Manager occasionally that the results are being updated.

- 1. You will need to be connected to the internet & have the RP7 file open
- 2. Go to "Web" and then "Upload/Publish Draws & Results"

2013 Barwon Regatta												
File Edit Regatta Results Options Help												
Events/Crews	Clubs		Rao	es M	embers							
# Code	-		Time	# Event		Events Crews Races Draw Results Print. Web - Utis - Hep						
1. FU212-	4	A 78	13:21	35. FU214X+	H1 A	Download/Import Data						
2. MU212-	4	79	13:24	35. FU214X+	H2	EVENT No. System : Standard Draw + =>						
3. FU191X	14	80	13:36	38. MU218+	H1	Upload/Publish Draws & Results						
 MU191X 	11	E 81	13:39	38. MU218+	H2	Code Event Code Deopnening						
 FU174X+ 	12	82	13:42	39. MSCH8+Y103	H1	Event Title						
 FSCH4+O2 	4	83	13:45	39. MSCH8+Y103	H2							
 MSCH4+02 	5 NE	84	13:48	40. MSCH8+Y102	H1	Distance m Seats: 01- 02+ 02- 04+ 04- 08+						
 FSCH4X+O2 	8 NE	85	13:51	40. MSCH8+Y102	H2	Type: Chib y Boat: Sween y Gender: Male y						
9. MSCH8+02	9 NE	86	13:54	41. MSCH8+Y101	HI							
10. PSCH8+02	0 NE	07	13:37	41. PISCHOTT 101	12	Score : exclude this event from Rowing Score calculations						
12 ESCH4Y±01	1	80	14:00	42. FU192X	H2	Make a subside this sum the subside the desired states of						
13. MSCH4(+01	2	90	14:06	43. MU192X	HI	web:excude dis event nom website display/upload						
14. FU214+	3	91	14:09	43. MU192X	H2	Crews : represent the Entrant Club/School (athlete club memberships don't apply)						
15. MU214+	4	92	14:12	44. FSCH4+O3	H1							
16. FSCH8+O1	8 NE	93	14:15	44. FSCH4+O3	H2	Grade: v Lightweight Event						
17. MSCH8+01	9 NE	94	14:18	45. MSCH4+O3	P							
18. FU172X	2	95	14:21	46. FSCH4X+O3	H1 _							
19. MU172X	2	96	14:24	46. FSCH4X+03	H2 =	Masters Categories : v - v						
20. FU171X	9	97	14:27	46. FSCH4X+03	H3							
21. MU171X	1	98	14:30	46. FSCH4X+03	H4	Score category .						
22. FU232-	5	* 99	14:33	47. MSCH8+03	H1	Edit Grades Prognostic Time(s) : / / / (min:sec)						
02.01 Banks		100	14:36	47. MSCH8+03	HZ							
02.02 Banks		101	14.40	47. PISCHOTOS	EA							
02.03 Mercantile		103	14-45	23 MI1232-	FA	Sponsor						
02.04 Mercantile		104	14:48	24. EU231X	FA	Web Site						
02.05		105	14:51	25. MU231X	FA							
02.06		-106-	14:54	26. MU174X I	-FA	Trophy Sponsor Logo						
02.07		-107	14:57	27. FU1911	FA	Holder						
02.08		108	15:00	28. MU194+	FA							
02.09		109	15:03	29. FU194X+	FA	Advertised Start Time (hh:mm - 24 hr time)						
02.10		110	15:06	30. MU194X+	FA							
02.12		111	15:08	31. FU198+	FA	Searce \$						
02.13		112	15:12	32. MU198+	FA							
02.14		113	15:15	33. FSCH4+01	FC FC							
02.15		114	15:18	33. FSCH4+01	PD EA	coxswain seat feeSelect Clear						
02.16		115	15:20	24 MCCH4+01	EA	Late Entry Seat Fee - Std Seat Fee + S						
02.17		117	15:24	35 FU214Y	FA	Constant Con						
02.18		-118	15:30	35. MU214X I	-FA							
02.19		119	15:33	37. FU218+	FA							
02.20		120	15:36	38. MU218+	FA							
02.21		* 121	15:39	39. MSCH8+Y103	FB							
Show : Grade See	ed ≇	122	15:42	39. MSCH8+Y103	FA 🖛							
						Download updated Club & Membership data. Upload Draws & Results, including Live Results.						
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- 3. On the morning of the regatta click on <u>all boxes</u> so that draws and results are enabled (under the "Advanced Options" heading).
- 4. Click on the "login" this info will be prefilled. Click ok.
- 5. Click on "Test" The page should refresh once connected with the server. You should get the message "Web Server Connection OK")
- 6. Click on "Upload Entire Regatta" and also "Upload Lane Draws"
- 7. This will continue to update every time you edit the RP7 file (results, crew changes, scratchings and draw updates will now appear in Rowing Manager

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	_	# Title	# Event		Events	Creve Races	Draw	Results	Print	Web . Li	· 16		
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*	5	2 8:05	8. MU174K+	H2 •	Reset	C. Tref. Pl	21.50	e terto Pr	 Depiny 				
	2	3 8:20	15. FU210K	HIer	Options; 🔂	il results are Offici	é ∏ako	blark Waving Time	Tater I	ievalts by: 🗆 M	rgins 🗌 Pinish Times		
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	7	21 9:40	30. MSCH8+Y 221	H2+V	10								Status : 35e
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me University		36 11:00	13. MU212-	FA .	10								Upload/Publish Data :
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8. You can move the pop up box to the bottom of the page so it is barely visible. **Just don't shut it down**. If you do, start the process again.